



Due to the clerk's illness during the meeting apologies are extended for the late delivery of these minutes.

Annual Parish Council Meeting [APC]

The agenda

- 1 There were two members of the public present
- 2 Apologies were received from Somerset Councillors Wren and Mansell, and PCSO Hill
- 3 Minutes of the previous meeting were read and approved
- 4 Election of chair and vice-chair [and office holders if appropriate]
Councillor Hill nominated and Councillor Frear seconded Councillor Lane as Chairman. This was unanimously approved. Councillor lane nominated and Councillor Hill seconded Councillor Hill as Vice-Chairman. This was unanimously approved.
- 5 Declarations of Office were signed by all councillors if not previously signed
- 6 Registers of Interests were signed by all councillors if not previously signed
- 7 Contact details of councillors were checked for updating if necessary
- 8 Standing orders were accepted

Annual Parish Meeting [APM]

The agenda

- A. There were two members of the public present.
- B. Apologies were received from Somerset Councillors Wren and Mansell, and PCSO Hill
- C. Minutes of the previous annual meeting were approved
- D. The Chair's report was read
- E. Responsible Finance Officer's report was read and internal auditor's report was available for inspection. There are no adverse findings.
- F. Signing of Annual Governance Statement
- G. Signing of the Accounting Statement.
- H. Checking of the Asset Register. £3320.13 is the present value following the replacement of the clerk's laptop. As per regulations no allowance is made for deterioration.
- I. Signing of the Certificate of Exemption
- J. The period of public examination of the accounts is 20th June to 31st July weekdays only. Please contact the clerk should you wish to view them with two days minimum notice if possible.

If you have any questions or comments, please contact the Parish Clerk: Neil Dalton
email: wwpcclerk@gmail.com telephone: 01823 665649

Wellington Without Parish Council

Minutes of the Parish Council meeting held on May 13th 2024 at the Beambridge Inn

[A] Apologies

[a] The Clerk tendered his apologies for retiring at the start of the meeting due to illness

[B] There were four members of the public present

Item 1: There were no disclosures of interest by members on agenda items

Item 2: Minutes to be approved or amended and signed by the Chairman as a true record. This will be carried forward to the next meeting.

Item 3: There were no matters arising from the previous minutes

Item 4: Police Liaison. There was no report.

Item 5: Planning, Infrastructure and Development

[a] Application 44/24/0008 at Sampford Moor. The closing date for comments is the 31st May, and a decision can be made by the planning officer under delegated powers. It was agreed that at present the parish council has no comments to make.

[b] Ivy Cross signpost [carried over to the next meeting]

Item 6: Financial Issues

[a] The Internal Audit for 2023 to 2024 has been undertaken with no adverse comments or findings. The appropriate documentation will now be forwarded for the external audit accompanied by the certificate of exemption. However it was discovered after the conclusion of the meeting that the incorrect forms have been sent by the external auditor and no exemption certificate was included.

ACTION: The clerk will clarify this with PKF Littlejohn.

OUTCOME: The correct forms have now been emailed. These will be filed with the previous set as these are identical and have been signed by the internal auditor. However the certificate of exemption will be dealt with separately

ACTION: Chair and finance officer/clerk to countersign the document and forward to the external auditors.

DONE: 22nd May

[b] The Public Inspection period of the accounts has been agreed as 20th June to 31st July weekdays only. Those wishing to view must contact the clerk/finance officer in the first instance.

Item 7: Somerset Council. There is no appropriate news.

Item 8: Any other urgent business

[a] Website. Thanks were expressed to Councillor Olive for the work undertaken on the website.

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[b] Briscoe Lane. Concern was expressed by a member of the public over the mowing of the verges on Briscoe Lane by a local homeowner. This has been discussed by those complaining and Somerset Council, who have agreed that an inspector will visit the site. Concerns were expressed over possible damage to plant life and the parish council's support for halting the mowing was sought. It is believed that the landowner cutting the grass says that one verge is in his ownership. Concerns were expressed over loss of diversity and the resident complaining wishes the verges to be cut only from August to September, and she has written to the landowner accordingly with no reply to date. There were other comments made about the installation of signs on telegraph poles, and she will talk with the clerk as there may be a personal connection making a less formal route of communication possible. [The clerk can confirm that there is no personal connection].

ACTION: It was later agreed to await the inspector's visit when the council may be contacted as part of routine

[c] Councillor White mentioned the two recent accidents on the A38 and at Holywell Lake
[d] Thanks were expressed to Councillor Olive for the work on the much improved website.
[c] Councillor Hill, Frear and Olive are interested in the Zoom training being offered by the Somerset Association of Local Councils.

Date of the next meeting:
7.00pm 10th June at the Beambridge Inn

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